

St. Martin's Episcopal Church
Vestry Meeting
November 19, 2009

I. The meeting was called to order at 6:30 p.m. by Carolyn Ito, Senior Warden.
Present: Debbie Coleman, Jean Dickey, Polly Foote, Shirley Smith Graham, Rector, Lois Headden, Register, Carolyn Ito, Senior Warden, Dana Jaworski, Andy McNeil, Sarah Noble, Gary Osborn, Ed Pease, Nellie Williams, and Lloyd Woods, Treasurer. Special guests: The Rev. Canon Win Lewis and Claire Wimbush. Absent: Ginger Ambler, Dorsey Smith, and Larry Williams.

II. **OPENING PRAYER:** Jean Dickey opened the meeting with prayer.

III. **REHEARSALS OF THE NORMS:** The norms were read by Carolyn Ito.

IV. **NUTURE:** Carolyn Ito introduced The Rev. Canon Win Lewis and then explained that Win works with the Bishop of Southern Virginia in finding placement for those coming out of Seminary. Win introduced Claire Wimbush, M.Div. He explained that Claire will be ordained as a transitional deacon at Bruton Parish Church on January 9, 2010.

The vestry had a chance to get to know Claire better by asking her questions. Claire explained that she was a graduate of William and Mary.

Shirley explained that the Diocese will provide St. Martin's with a letter of intent and after her ordination as a Transitional Deacon in January she will be an employee of St. Martin's with the funding for this position coming from the diocese.

V. **VESTRY MINUTES:** A motion was made and seconded to approve the October 13, 2009 Vestry Minutes as written. This motion passed unanimously.

VI. **TREASURER'S REPORT:** Lloyd Woods reported that expenses exceeded income by \$14,000 but if we have some shortfall in November and December we will still be on budget. Expenses are under control. Pledges for the month were \$10,000. Barbara Faubert has identified \$6,000 in pledges that will not be collected and there is another \$30,000 that she is concerned about. Lloyd stated that the shortfall in pledges in 2009 is the first we have had in years.

A copy of the Income and Expense summary totals as of October 2009 are attached to these minutes.

VII. **VESTRY COMMITTEE REPORTS:**

A. **Bell Tower Memorial Garden:** Gary Osborn reported and his report is attached to these minutes.

- B. **Nominating Committee Report:** The Nominating Committee presented the following candidates for Treasurer and Register:

A motion was made and seconded to accept the nomination of Leigh Houghland as Treasurer for a three year term. Motion passed unanimously.

A motion was made and seconded to appoint Lois Headden as register for a one year term. Motion passed unanimously.

A motion was made and seconded to accept the Nominating Committee's recommendation that Ron Monark serve as a member of the Finance Committee. Motion passed unanimously.

- C. **Stewardship Committee Report:** Sarah Noble explained that the Stewardship Meeting this month had been cancelled because of the Noreaster. Sarah thanked Vestry members for their participation in the "Growing and Giving" cottage meetings. Shirley and Sven did a marvelous job of supporting the facilitators. As of Ingathering of Pledges on November 15th we had received 15 new pledges. If we receive the pledge goal of \$600,00 the vestry will be able to adopt the first draft of the budget.

Shirley said that in the next couple of weeks she will thank those that pledged and remind those that haven't that it isn't too late to do so. At the Annual Meeting she will let people know how much we are short in order to meet our budget.

Sarah will take vestries thanks and praise on a job well done back to the Stewardship Committee.

- D. **Finance Committee Report:** Andy McNeil reported and his report is attached to these minutes.

VIII. **FORWARD IN FAITH – BUSINESS ITEMS:**

- A. **Budget Preparations for 2010:** Lloyd Woods distributed two documents: one with figures for a balanced budget and one for a deficit budget. Lloyd had suggested to Shirley that the vestry study them and then come to the December Vestry meeting with a decision as to which budget they wish to adopt. Discussion followed with the vestry expressing their ideas.

- B. **Election of Wardens:** Ed Pease presented the following names for Senior Warden and Junior Warden.

A motion was made and seconded to elect Polly Williams as Senior Warden. Motion passed unanimously.

A motion was made and seconded to elect Jean Dickey as Junior Warden. Motion passed unanimously.

- C. **Vote on Amended Endowment Resolution:** A motion was made and carried to accept the Enabling Resolution for Establishing and Endowment Fund for St. Martin's Episcopal Church. A copy of this Enabling Resolution signed by Carolyn Ito, Senior Warden and Lois Headden, Register is attached to these minutes.

IX. **SENIOR WARDEN'S REPORT:** Carolyn thanked the vestry for their prayers while she was in Japan. The Senior Warden's report is attached to these minutes.

X. **JUNIOR WARDEN'S REPORT:** Larry Williams reported and his report is attached to these minutes.

Jean Dickey reported that the zig-zag building smells. Discussion was held as to how to solve the problem without costing too much. It was suggested that we pull up the carpets and paint the cement floor. Jean said that we shouldn't pull up all the carpets at once because we didn't want to overload the dumpster.

Jean discovered water from the Noreaster in the Treasure's Office, Sexton's office and Choir Room so she got every thing up off the floor. Then Richard Ambler, Dorsey Smith and Ed Pease did mop up throughout the night. Jean suggested that we should plan for future flooding by getting things up off the floor. Lucinda Dudley has some storage units for our Building Files.

XI. **RECTOR'S REPORT:** Shirley was asked how things were going at St. Martin's and she said it was going very well.

Shirley explained that at the Annual Meeting the format will be the 10 signs to a Healthy, Thriving Church:

1. Strong leaders turn over mantle to new leaders.
2. New leaders come from ranks that haven't served before or from new members.
3. Existing ministry groups change practices – incorporate new ideas and people
4. Community focus care outward.
5. People feel cared about.
6. People see events of their lives as transformative moments in their spiritual journey – not outside their faith and church.
7. People are excited about church.
8. Attendance is growing at worship and other programs and events.
9. Sufficient care is demonstrated for the responsibility of membership.
10. More people join and contribute their time, talent and treasure to the ministries of St. Martin's.

Shirley reported that the following Memorial gifts have been received:

\$10,000 a gift for Building and Grounds

\$ 300 a gift for gutter repair

\$ 250 a gift to Virginia Pastoral Counselling Center

\$ 250 a gift in honor of Rt. Rev. Charles Vache to the Mission of the Holy Spirit

\$ 100 a gift in thanksgiving for the ministry of Fred Poteet

XII. IMPORTANT DATES:

- November 21, Co-Op Preschool Auction
- Nov. 24-26, 28-29, and December 1 vacation/continuing ed. time for Shirley
- December 6, Annual Meeting at 10:00 a.m.
- December 17, Vestry Meeting at 6:00 p.m.

XIII. NORMS CHECK-IN: Carolyn felt that the vestry did well.

XIV. CLOSING PRAYER: Andy McNeil closed the meeting with prayer.

The meeting adjourned at 9:00 p.m.